


**MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE, MADANAPALLE**  
**GRIEVANCE REDRESSAL COMMITTEE**  
**CONSOLIDATED REPORT ON GRIEVANCES**  
**ACADEMIC YEAR 2023-24**

Academic year	Grievances Registered	Grievance Redressed	Grievances pending
2023-24	05	05	0

  
Co-ordinator  
GRC, MITS

**MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE, MADANAPALLE**

**GRIEVANCE REDRESSAL COMMITTEE**

**DESCRIPTION OF GRIEVANCES OF ACADEMIC YEAR 2023-24**

<b>S. No</b>	<b>Academic year</b>	<b>Nature of complaints</b>	<b>Raised by &amp; Date</b>	<b>Resolved Date</b>
1	2023-24	Quality of food in the canteen	Students & Staff 10.05.2023	21.08.2023
2	2023-24	Bus facility for Rangasamudram Route	Students & 17.08.2023	24.08.2023
3	2023-24	Internet Connectivity Issues for II & III Year students	Students & 13.02.2024	19.02.2024
4	2023-24	Inclusion of Delivery Expenses in Medical Insurance for faculty	Staff & 15.12.2023	21.02.2024
5	2023-24	Misbehaviour of Mr. V. V. Santhosh Kumar- Placement officer	Students & 11.03.2024	12.03.2024

  
Co-ordinator

GRC, MITS



# MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE

(UGC-AUTONOMOUS INSTITUTION)

Affiliated to JNTUA, Ananthapuramu & Approved by AICTE, New Delhi  
NAAC Accredited with A+ Grade, NIRF India Rankings 2021 - Band: 201-250 (Engg.)  
NBA Accredited - B.Tech. (CIVIL, CSE, ECE, EEE, MECH), MBA & MCA  
<https://mits.ac.in>



## OFFICE ORDER – 3A DATED: 11-03-2024

To

The GRC Coordinator  
MITS  
Madanapalle

**Sub: Committee to investigate the Complaints against Mr. V.V. Santosh Kumar,  
Asst. Professor, on 11<sup>th</sup> March 2024**

Having received many complaints from students and the placement coordinators about the misbehavior of Mr. **V.V. Santosh Kumar**, Asst. Professor MBA Dept. His behavior with the students is not appropriate, hence the undersigned hereby constituted a GRC Committee to resolve the issues.

### **The committee comprises of the following members:**

1. Dr. C. Kamal Basha, Vice Principal - Administration	Coordinator
2. Mrs. U. Vijaya Lakshmi- IRO - Senior Manager	Member
3. Mrs. Pratibha M SAO-Admin (GAD)	Member
4. Mr. Venu Gopal Choudary- Management	Member
5. Mr. Drupad J. T Placement Officer	Member

The committee is further instructed to submit a report, after a thorough enquiry with the students and the staff to the undersigned at the earliest.

Signatures:

1. Dr. C. Kamal Basha, Vice Principal - Administration
2. Mrs. U. Vijaya Lakshmi- IRO - Senior Manager
3. Mrs. Pratibha M SAO-Admin (GAD)
4. Mr. Venu Gopal Choudary- Management
5. Mr. Drupad J. T Placement Officer

**PRINCIPAL**  
Principal

**Madanapalle Institute of  
Technology & Science  
MADANAPALLE**

Coordinator

Member

Member

Member

Member

To  
The Principal

Madanapalle Institute of Technology & Science

11-03-2024

**Ref: Committee to investigate the Complaints against Mr. V.V. Santosh Kumar,  
Asst. Professor, on 11<sup>th</sup> March 2024**

On 11<sup>th</sup> March 2024, the five-member committee has investigated the complaint against Mr. V. V. Santosh Kumar, Asst. Professor, MBA Dept. Prior to that, As soon as the Principal received complaints from the students, immediately he displaced him from placement office and temporarily accommodated him along with Vice Principal Administration. (As per the order: 3- issued on 11-03-2024) and also constituted the GRC committee. With immediate effect GRC committee called for a meeting and conducted a thorough enquiry with the students, co-placement officers and collected all the proofs.

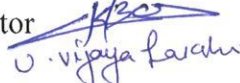
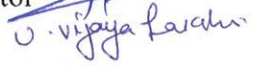

The proofs include:

1. WhatsApp messages to the girl students CSE –Dept
2. Audio clipping
3. Complaint given by Dr. Suman Yadav

The committee investigated the issue and opined that as his guilt is proved, **Mr. V.V. Santosh Kumar, Asst. Professor –MBA Dept** has to be terminated from the services immediately. The committee spoke to Mr. V. V. Santosh Kumar and admonished him for his wrong doing and handed over the recommendations to the Principal.

Signatures:

1. Dr. C. Kamal Basha, Vice Principal - Administration
2. Mrs. U. Vijaya Lakshmi- IRO - Senior Manager
3. Mrs. Pratibha M SAO-Admin (GAD)
4. Mr. Venu Gopal Choudary- Management
5. Mr. Drupad J. T Placement Officer

Coordinator   
Member   
Member  
Member  
Member 

Date: 11 Mar, 2024

Place: Angallu

TO  
The principal,  
MITS college,  
Madanapalle.

To.  
VP (Admin) / GRC  
11/3/2024

From

[Redacted]  
III rd Btech CSE,  
MITS college,  
Madanapalle.

Sub: Regarding Misbehaviour of Mr. V.V. Santosh Kumar.

Respected sir,

I am a student of 3rd year btech CSE bearing roll no [Redacted]. I am writing this letter to you to bring your attention on a serious concern that I have regarding behaviour of Mr. V.V. Santosh Kumar, placement officer who is mentoring us for placements. He has been displaying inappropriate behaviour towards me that made me feel distressed and uncomfortable. He is also asked me to come to Madanapalle along with him on holiday to which I refused. On 5th and 6th March 2024, his behaviour towards me was physically very inappropriate. This behaviour is unacceptable by any student.

As a student I address this issue to you to take immediate action towards him.

Thank you

Yours Sincerely,

[Redacted]  
III rd CSE A.

Date: 11 Mar 2024

Place: Angalla

To  
The principal,  
MITS college,  
Madanapalle

From

[Redacted]  
III<sup>rd</sup> Btech CSE,  
MITS college,  
Madanapalle,

Sub: Regarding Inappropriate behaviour of Mr. Santosh Kumar

Respected Sir,

I am a student of 3<sup>rd</sup> year btech cse bearing roll No [Redacted]. I am writing this letter to you to bring your attention on a serious concern that we are uncomfortable with the behaviour of Mr. V. Santosh Kumar who is our mentor for training. His behaviour during the mentor sessions was inappropriate. (Holding hands, Putting arms around shoulders <sup>and waist</sup>). I kindly request you to take action on this matter.

Thanking You Sir,

Yours Obidently,

signature [Redacted]

[Redacted]  
[Redacted]  
CSE-D

Date: 11 Mar 2024

place: Angallu

To  
The principal,  
MITS college,  
Madanapalle.

From

[REDACTED]  
III, Btech, CSE-D,  
MITS college,  
Madanapalle.

Sub: Regarding Misbehaviour of Mr. V.V. Santhosh Kumar Sir.

Respected Sir,

I am [REDACTED] Roll no [REDACTED] III - CSE-D. I'm writing to you to bring your attention on a serious concern that I had regarding the behaviour of Mr. V.V. Santhosh Kumar sir, who is our placements mentor. He's been displaying inappropriate behaviour towards me which I am not comfortable with. He pushed me with his hands twice on my shoulders and kept his hands on my thighs which I found to be inappropriate for a faculty to do so.

So, I request you to kindly look into the matter.

Thanking you

yours obediently,

[REDACTED]  
III - CSE - D.

Signature [REDACTED]

Angallu

11-03-2024

To  
The Principal,  
MITS,  
Angallu.

Subject: Formal Complaint Against Placement Officer(Dr. V. V. Santosh Kumar) - Incident on  
March 5, 2024 & March 6, 2024

Respected Sir,

I hope this letter finds you well. I am writing to bring your attention a concerning incident that occurred during recent training session at the placement cell in our institution.

On 5<sup>th</sup> March 2024 & 6<sup>th</sup> March, 2024, I experienced inappropriate behaviour (Physically Harassed) from the Placement Officer (Dr V. V. Santosh Kumar), which left me feeling deeply uncomfortable and violated. The behaviour exhibited during the training session was unacceptable and constituted harassment.

Thank you for your understanding, and I trust that you will take the appropriate steps to uphold the values and standards of our educational institution.

Thank you Sir!

Sincerely,

[Redacted Signature]

[Redacted Name]

CSE-Data Science



Date: 11/03/2024

To

The Principal,

Madanapalle Institute of Technology & Science,

Angallu, AP

Sub: Complaint against Mr. V. V. Santosh Kumar for inappropriate behaviour towards female students

Respected Sir,

With utmost respect and humble submission, I would like to bring to your kind notice that the Training and Placements cell of our institute has initiated mentoring sessions with each individual from the cell mentoring around 10-15 students.

Sir, I am proud of our institution for inculcating ethical and moral values among students along with elevated standards of learning. However, despite the ethical, humane and moral standards of our institution, I noticed one of our colleagues intentionally violating the code of our institution. I, in the capacity of Placements Officer and Training Incharge came across a grave incident during my visit to one such mentoring session taken by Mr. V. V. Santosh Kumar.

On 6<sup>th</sup> March'24, at around 5:30 PM, I noticed that a few female students were engaged in some training task in EB-101A. Upon observing, I found Mr. V V Santosh Kumar sitting very close with a girl in an inappropriate way and was playing with her Identity Card which was at her belly. I intervened in the session; however, Mr. Santosh orchestrated the situation spontaneously so that everything would appear normal. Later that day, I spoke to the concerned students and learnt that his behaviour is physically very inappropriate towards our female students.

I am shaken by the sight of such a scene in our institution and want this to be brought to light. It's a humble request sir to please take necessary action in this regard on behalf of all the female students of our institution.

Thanking You Sir

Yours Faithfully,


Placement Officer

MITS, Angallu



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<https://mits.ac.in/grc>



## OFFICE ORDER – DATED: 15.02.2024

To

The GRC Coordinator  
MITS  
Madanapalle

**Sub: Committee to investigate Complaints on 13<sup>th</sup> February 2024– Reg.  
Complaints: 1. Internet Connectivity Issues from 2<sup>nd</sup> & 3<sup>rd</sup> year Students and Faculty  
2. Medical Insurance inclusion of Delivery Expenses for faculty**

Having received a complaint regarding the Fluctuations in the Internet Connectivity and also inclusion of Delivery Expenses for the (Self and Spouse) in the Star Medical Insurance of the faculty. The undersigned hereby constitute a GRC Committee to take-up and resolve the issues.

### **The committee comprises of the following members:**

- |  |             |
|--|-------------|
| 1. Dr. C. Kamal Basha, Vice Principal - Administration | Coordinator |
| 2. Mrs. U. Vijaya Lakshmi- IRO – Senior Manager        | Member      |
| 3. Dr. Althaf Ali- Asst. Professor & Head - IT         | Member      |
| 4. Mrs. Pratibha M - SAO Admin (GAD)                   | Member      |
| 5. Mr. Praveen Kumar J – Asst. Professor- MBA          | Member      |

The committee is instructed to submit a report after a thorough enquiry with the students and the staff to the undersigned at the earliest.

**PRINCIPAL**  
Principal

Madanapalle Institute of  
Technology & Science

### **Copy to:**

1. Dr. C. Kamal Basha, Vice Principal - Administration
2. Mrs. U. Vijaya Lakshmi- IRO – Senior Manager
3. Dr. Althaf Ali- Asst. Professor & SAO Systems
4. Mrs. Pratibha M - SAO Admin- (GAD)
5. Mr. Praveen Kumar J – Asst. Professor- MBA

Coordinator  
Member *U. Vijaya Lakshmi*  
Member *Althaf*  
Member *Pratibha*  
Member *Praveen*

To  
The Principal  
Madanapalle Institute of Technology & Science

17-02-2024

**Ref: Committee to investigate Complaints on 13<sup>th</sup> February 2024– Reg.**  
**Complaints: 1. Internet Connectivity Issues from 2<sup>nd</sup> & 3<sup>rd</sup> year Students and Faculty**  
**2. Medical Insurance inclusion of Delivery Expenses for faculty**

In connection with the complaint lodged on 13<sup>th</sup> February 2024 to investigate the given 2 complaints, the following committee has been constituted.

1. Dr. C. Kamal Basha, Vice Principal - Administration	Coordinator
2. Mrs. U. Vijaya Lakshmi- IRO – Senior Manager	Member
3. Dr. Althaf Ali- Asst. Professor & Head- IT	Member
4. Mrs. Pratibha M - SAO Admin-(GAD)	Member
5. Mr. Praveen Kumar J – Asst. Professor- MBA	Member

The committee has discussed with Head- IT and the tech support team extensively. The committee made an inquiry about the internet speed presently and get to know that MITS has BSNL connectivity with 1Gbps dedicated leased line (1:1) and also Airtel Connectivity 1Gbps (OFC) has been procured. Due to which there are interruptions when many users go into online, during the break times and examination time. Hence, to regularize the speed the committee had recommended for broadband connectivity of Airtel as the users opined the better performance of Airtel Broadband.

**Later management provided Airtel Broadband connectivity with 1400 Mbps (10 connections) in 2024 academic year.**

The committee has discussed with Senior Administrative Officer and HR department about the 2<sup>nd</sup> complaint. The request for **Inclusion of Delivery expenses** (for faculty) in STAR Medical Insurance has been thoroughly discussed with the heads of the above mentioned departments. The committee recommended to approve the same for the welfare of the faculty. Hence, the approval of availing the Delivery expenses have been included.

Signatures of the members:

1. Dr. C. Kamal Basha, Vice Principal - Administration  
2. Mrs. U. Vijaya Lakshmi- IRO – Senior Manager  
3. Dr. Althaf Ali- Asst. Professor & Head -IT  
4. Mrs. Pratibha M - SAO Admin (GAD)  
5. Mr. Praveen Kumar J – Asst. Professor- MBA

Coordinator  
Member  
Member  
Member  
Member

*KBG*  
*U. Vijaya Lakshmi*  
*Althaf*  
*@eeep*  
*Pr*

Date: 15-12-2023

To  
The Principal  
MITS, Madanapalle

Sir,

Sub: Inclusion of Delivery Expenses in Medical Insurance -  
Request - Reg.

We as a Faculty working in MITS, Madanapalle  
requesting for the inclusion of delivery expenses in the Medical  
Insurance. This will be a great help to all of us.

Families will never forget this great support  
of MITS; we request once again to consider our  
requisition.

Thanking you

Best  
Yours Sincerely,  
MITS Staff

To,  
Principal sir,  
MITS,  
Angalla

Subject: Reporting Wifi-Internet Services Issues.

Respected Sir,

I hope this message finds you well. I am writing to bring to your attention an ongoing issue that I have been experiencing with my internet connection.

As we are students at Madanapalle Institute of Technology and Science, we rely heavily on the internet for research, accessing course materials, and communicating with professors and peers. However, for the past few days, I have encountered frequent disruptions and slow speeds when trying to connect to the wifi.

Given the importance of a reliable internet connection for academic success, we kindly request that the IT department investigate this matter further and take any necessary steps to improve the stability and speed of the campus network.

We hope our concern will be investigated and look forward to this matter. Please resolve the internet connectivity issue on campus.

Sincerely,

M. Abhiram Reddy - 20691A2802

S. Sandeep - 20691A2861

Y. Mohan - 20691A2862

S. Karthik - 20691A2855

B. Babu - 20691A2809

Javan Kumar Reddy - 20691A2836

T. Gowthami - 20691A2842

L. Bhavani Shankar - 20691A2817

D. Aswini - 20691A2808

S. Chaitanya - 20691A2818

P. Faiz Anjum - 20691A2832

To  
The Principal  
MITS  
Angallu

Subject: Regarding Internet connectivity Issues.

Respected Sir,

I am writing on behalf of the entire class to bring to your attention a pressing issue regarding the consistent poor internet connectivity we are experiencing.

As Students, we rely heavily on internet access for various educational purposes, including accessing course materials, and for research purposes. The current state of the internet connectivity is making difficult to fulfill these academic requirements.

We kindly request your immediate attention, and to rectify the internet connectivity issues faced by our class. Your prompt action in resolving this matter would greatly contribute to create a conducive learning environment for all students.

Thank you for your consideration and assistance in addressing this urgent matter.

Sincerely

R. Lakshmi Kanth - 20691A2879

S. Madan Mohan - 20691A2882

A. Poojitha - 20691A2886

K. Poojitha - 20691A2887

D. Mahesh - 20691A2884

S. Narceer - 20691A28A2

G. Nagaprasay - 20691A28A1

P. Jyothsna - 20691A2875

C. Jaya Deepika (CJ) - 20691A2873

M. Neelima - 20691A28A7

From  
CST-C  
Final year.

To  
The principal,  
MITS.

Subject:- Regarding the Internet issues we are facing inside the college premises.

Respected Sir.

We are final year students studying in the branch of Computer Science and Technology. Inside the college, we are facing difficulty to connect and use our college Internet (Wifi) for making project works, Reports etc. So please kindly consider our request and provide the proper Internet connection.

Thanking You

Sincerely,

K. Swathi - 20691A28D8

G. Reddy Deepika - 20691A28G8

P. Shreya - 20691A28F6

N. Ruhin Taj - 20691A28E2

To  
The Principal sir,  
MITS,  
Angally.

Subject: Request for improvement of Internet connection  
in the west block.

Dear Principal sir,

We are writing to address the ongoing issue of poor internet connectivity in the west Block. This issue is hindering our academic activities, causing disruptions in accessing online resources, attending virtual lectures and collaborating effectively. We urge you to take prompt action to improve the internet connection in the west Block to ensure a stable and reliable learning environment for all students and staff members.

Thank you for your attention to this matter.

21691A28E8 - M. Sai Soumya Reddy

21691A28J2 - V. Vyshnavi

21691A28E4 - P. Sai Kiran

21691A28E7 - P. Sai Rakshith.

21691A28G1 - G. Sireesha

Yours sincerely,

21691A28E2 - J. Pruthi

21691A28J1 - K. Vyshnavi

21691A28J8 - T. R. Chandana

21691A28D8 - Reddy Sai  
Venkata Nivay

21691A28F7 - S. Shahid



From

IIInd year CST

To

The Principal sir,

MITs,

Angallu

Subject: Request for Improvement of Internet connection  
in Westblock.


Dear principal sir,

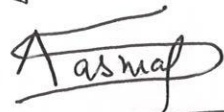
We are writing this letter to address the issue of poor internet connectivity in westblock. The issue is impeding our academic activities and causing disturbance in accessing online resources, attending the virtual lectures and collaborating effectively. We request you to take an action to improve the internet connection in westblock to ensure the stable learning for all students and staff members.


Thank you sir

22691A2808 - S. Akash Nair

22691A2805 - S. Abdul Razak

22691A2817 - 

22691A2814 - 

22691A2809 - 

Yours sincerely,

22691A2856 - H. Gayathri

22691A2829 - S. Banukesh

22691A2863 - S. Heena

Date:  
Angallu,

To,  
Principal sir,  
MITS  
Angallu,

Subject: Reporting wifi-Internet services Issues.

Respected sir,

I hope this letter finds you well. I am writing to bring to your attention some ongoing issues we have been experiencing Internet connection (wifi) connectivity problem and we are reaching out to the principal sir in the hopes of finding a resolution.

The issues we are facing include frequent disruptions in wifi connectivity, slow internet speeds, and inconsistent performance and despite my best efforts to troubleshoot on my end. the situation has not improved.

I kindly request to the principal sir investigate these issues and take appropriate action to resolve them in a timely manner,

Thank you sir,

Your obediently,

23695A2813 - B. Prakash Royal.

23695A2819 - S. M. D. Zaid

2269A2810 - P. S. Tharini

22691A2818 - C. Venkateshwar

22691A2813 - R. Sreepathi Reddy

2022-2023

Date: 2023

Angallu.

From

III-CSE(A),

Madanapalle Institute of Technology & Science,  
Angallu.

To

The Principal,

Madanapalle Institute of Technology & Science,  
Angallu.

Respected sir,

Sub: Requesting to upgrade the Internet Speed.

We are studying in III-CSE(A) section. The Internet speed in the college premises is very low, we are facing difficulties for accessing the internet to our laptops. Kindly resolve the issue by upgrading the speed of internet.

Thanking you.

yours faithfully,

1. 20691A0525 - D. Deepika - D. Deepika
2. 20691A0556 - A. Kavya - A. Kavya
3. 20691A0548 - P. Hima Bindhu - Bindhu
4. 20691A0526 - T. Devesh - Devesh
5. 20691A0507 - M. Anjaneya Reddy - M. Anjaneya
6. 20691A0527 - D. Dilip Kumar Reddy - D. Dilip
7. 20691A0505 - S. Mohammad Umar - S. Mohammad Umar
8. 20691A0557 - S. Kethavi - S. Kethavi
9. 20691A0529 - L. Dinesh - Dinesh
10. 20691A0510 - T. Balaji - T. Balaji
11. 20691A0535 - M. Geethanjali - M. Geetha

Date: 2022-2023

From

III CSE - IOT

Madanapalle Institute of Technology and Science.

To The Principal

Madanapalle Institute of Technology and Science


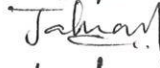

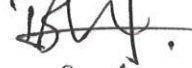

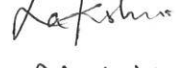
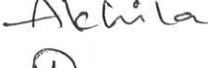


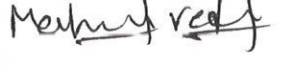
Respected Sir,

Sub: Requesting to solve Wifi issue — Req.

We are unable to connect With Wifi. We request you to increase the access points in our West block.

Thanking You

Yours Faithfully

- |                |                    |  |
|----------------|--------------------|--|
| 1. 20691A3509  | P. Johnhyde        |  |
| 2. 20691A3508  | T.R. Jahnani       |  |
| 3. 20691A3545  | Y.V.Sai Bhavesh    |  |
| 4. 20691A3542  | G.V. Bharath Kumar |  |
| 5. 20691A3541  | N.V. Taruni        |  |
| 6. 20691A3511  | P. Lakshmi         |  |
| 7. 20691A3522  | P. Akhila          |  |
| 8. 20691A3520  | S. Parvath Kumar   |  |
| 9. 20691A3533  | P.G. Sneha         |  |
| 10. 20691A3513 | Yaksharao Reddy    |  |

2023-2024

Date:  
Angallu.

From

III-CSE(C),

Madanapalle Institute of Technology & Science,  
Angallu.

To

The principal,

Madanapalle Institute of Technology & Science,  
Angallu.

Respected sir,

Sub: Requesting to upgrade the Internet Speed.

We are studying in III-CSE(C) section. The Internet Speed in the college premises is very low, we are facing difficulty for accessing the internet to our laptops. Kindly resolve the issue by upgrading the speed of Internet.

Thanking you

Yours faithfully,

1. 21691A05E3 - D. Pavithra - D. Pavithra
2. 21691A05E0 - S. Pavani - S. Pavani
3. 21691A05D9 - K. Pavan - K. Pavan
4. 21691A05I5 - M. Sainikhi - M. Sainikhi
5. 21691A05J5 - A. Sandeep - Sandeep
6. 21691A05D8 - K. Akshith - K. Akshith
7. 21691A05G6 - V. Reddykumar - V. Reddykumar
8. 21691A05E1 - K. Pavani - K. Pavani
9. 21691A05E2 - V. Pavithra - V. Pavithra
10. 21691A05G1 - K. Ranjyashree - K. Ranjyashree

2023 - 2024

Date :

Angallu.

From

II CSE(B)

Madanapalle Institute of Technology and Science

To

The principal

Madanapalle Institute of Technology and Science

Respected sir,

Sub : Requesting to solve wifi issue - Reg.

We are unable to connect with wifi. We request you to increase the access points in our west block.

Thanking you

Yours faithfully

- ① 22691A0571 - V. Harsha - V. ~~Harsha~~
- ② 22691A0582 - K. Jahnavi - K. ~~Jahnavi~~
- ③ 22691A0583 - M. Jahnavi - M. ~~Jahnavi~~
- ④ 22691A0599 - M. Keerthana - M. ~~Keerthana~~  
Evanjilun
- ⑤ 22691A0597 - V. Kathiyayani - N. ~~Kathiyayani~~
- ⑥ 22691A0586 - V. Nitya Santhoshini - V. ~~Nitya~~
7. 22691A0598 - D. Kavyasree - D. ~~Kavyasree~~
8. 22691A0582 - S. Meghana - S. ~~Meghana~~
- ⑨ 22691A0585 - V. Mahesh Kumar - V. ~~Mahesh Kumar~~
- ⑩ 22691A0575 - K. Hemant Babu. K. ~~Hemant Babu~~

# Letter to the principal

13/03/2024,  
Angaliu.

To

The principal sir,

Madanapalle Institute Of Technology & Science,  
Madanapalle.

Subi- Complaining about the poor internet & wifi  
connectivity - req.

Respected sir,

I hope this letter finds you well. We are the  
students from CST-B 2nd year. Over the past few  
weeks, we are experienced significant difficulties with  
the internet connection, resulting in disruptions to our  
Studies and academic activities.

We hopefully request you sir, that the  
college administration take immediate action to address  
these issues and improve the internet connectivity  
on campus.

Thanking you sir

Yours obediently,

22691A2892

22691A2886

22691A2889

22691A2898

22691A2885

22691A2896

22691A2886

22691A2881

22691A2893

22691A2870



# MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE

( UGC - AUTONOMOUS )

Approved by AICTE, New Delhi and Affiliated to JNTUA, Anantapuramu

www.mits.ac.in www.mits.edu

OFFICE ORDER No: 26B — DATED: 04.08.2023

## Reconstitution of Students Grievance Redressal Committee

The following Faculty and Students are hereby appointed as Student Counsellors with immediate effect. They shall counsel the Students related to Discipline, Attendance, Academic Performance, etc., and motivate them to become better citizen of the Country.

S. No	Name	Designation	Position
1.	Dr. C. Yuvaraj	Principal	Chairman
2.	Dr. C. Kamal Basha	Professor in EEE and Vice Principal – Administration	Member
3.	Mrs. U. Vijaya Lakshmi	Coordinator – IRO Cell & Student Counsellor	Member
4.	Dr. K. Dasthagiri Basha	Assistant Professor in MBA	Member
5.	Dr. N. Naveen Kumar	Assoc. Professor in MCA	Member
6.	Mr. Riyaz	Assistant Professor in EEE	Member
7.	Ms. M. Shruthi	III year Student – Dept. of ECE	Member
8.	Mr. Sai Sandeep	III year Student – Dept. of AI	Member

We wish them to be proactive and helpful to the Students.

To

Concerned Faculty

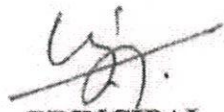
Copy to:

HoDs of the concerned departments

Soft Copy to: ED, VPs, Deans, All HODs, PAARC Cell, SAO (G), SMC

Copy submitted to:

The Secretary / Correspondent for information

  
PRINCIPAL  
Madanapalle Institute of  
Technology & Science  
MADANAPALLE





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OFFICE ORDER No: 31 - DATED: 31.08.2023

## Reconstitution of Canteen Committee

MITs gives top priority for hygienic food to be provided to the Students, Teaching and Non-Teaching staff members in the Canteen. To monitor the quality of food being served in the Canteen, a committee has been formed comprising of the following members:

S. No	Name	Designation	Chairman/ Member	Email Id
1	Dr. C. Yuvaraj	Professor & Principal	Chairman	principal@mits.ac.in
2	Dr. C. Kamal Basha	Vice-Principal Administration	Member	viceprincipaladministration@mits.ac.in
3	Mrs. M. Prathiba	Senior Administrative Officer (General)	Member	admin@mits.ac.in
4	Dr. Kusuma	Asst. Professor & Head (Data Science)	Member	dshod@mits.ac.in
5	Mr. Shiva	Site Engineer	Member	siteoffice@mits.ac.in
6	Mr. Ismail	AO-Planning & Development	Member	ismails@mits.ac.in
7	Mr. R. Sudhakar	Manager Inventory	Coordinator	sudhakar@mits.ac.in

This committee will meet periodically to review the quality of hygienic food being served in the Canteen.

Principal  
Principal

Madanapalle Institute of  
Technology & Science  
MADANAPALLE

To: The Concern Staff

Soft Copy to: ED, VP's, Deans, All HOD's, SHRM, PAARC Cell, SAO (G), SMC

Copy Submitted to: The Secretary & Correspondent for Information



# MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE

(UGC-AUTONOMOUS INSTITUTION)

Affiliated to JNTUA, Ananthapuramu & Approved by AICTE, New Delhi  
NAAC Accredited with A+ Grade, NIRF India Rankings 2021 - Band: 201-250 (Engg.)  
NBA Accredited - B.Tech. (CIVIL, CSE, ECE, EEE, MECH), MBA & MCA  
<https://mits.ac.in/grc>



## OFFICE ORDER – DATED: 18.08.2023

To

The GRC Coordinator  
MITS  
Madanapalle

**Sub: Committee to investigate Complaints against the Quality of food in the Canteen & Bus facility for Rangasamudram route -on 17<sup>th</sup> August 2023**

Having received a complaint from students and staff about the quality of food in Canteen and also extending bus facility for Rangasamudram route, the undersigned hereby constituted a GRC Committee to resolve the issues.

### **The committee comprises of the following members:**

- |  |             |
|--|-------------|
| 1. Dr. C. Kamal Basha, Vice Principal - Administration | Coordinator |
| 2. Mrs. U. Vijaya Lakshmi- IRO - Senior Manager        | Member      |
| 3. Mrs. M. Pratibha -SAO -Admin (GAD)                  | Member      |
| 4. Mr. R. Sudhakar - Manager Inventory                 | Member      |
| 5. Mr. Y. Pradeep Kumar– Asst. Professor- ECE          | Member      |

The committee is further instructed to submit a report, after a thorough enquiry with the students and the staff to the undersigned at the earliest.

**PRINCIPAL**  
Principal

**Madanapalle Institute of  
Technology & Science**

**MADANAPALLE**

### **Copy to:**

1. Dr. C. Kamal Basha, Vice Principal - Administration
2. Mrs. U. Vijaya Lakshmi- IRO - Senior Manager
3. Mrs. M. Pratibha-SAO –Admin-(GAD)
4. Mr. R. Sudhakar - Manager Inventory
5. Mr. Y. Pradeep Kumar– Asst. Professor- ECE

Coordinator

Member

Member

Member

Member

To  
The Principal  
Madanapalle Institute of Technology & Science

21-08-2023

**Ref: Committee to investigate Complaints against the Quality of food in the Canteen & Bus facility for Rangasamudram route -on 17<sup>th</sup> August 2023**

**Submission of Report**

On 21<sup>st</sup> August 2023, the five-member committee has thoroughly investigated the complaint that has come against the quality of food in the canteen.

Further, there is also a request to extend bus facility in Rangasamudram route.

In connection with that complaint and also the request for bus facility in Rangasamudram route, a Committee has been constituted to conduct an enquiry and also to resolve the bus issue to facilitate the students' commutation.

**The committee follows:**

1. Dr. C. Kamal Basha, Vice Principal - Administration	Coordinator
2. Mrs. U. Vijaya Lakshmi- IRO - Senior Manager	Member
3. Mrs. M. Pratibha SAO -Admn - GAD	Member
4. Mr. R. Sudhakar - Manager Inventory	Member
5. Mr. Y. Pradeep Kumar- Asst. Professor- ECE	Member

After discussing with the students and with faculty the committee has given the following suggestions to minimize the issues related to the canteen.

**For improvement of food quality in the canteen the following suggestions are given:**

- To constitute a separate committee to monitor the food quality and also periodically to do the vigilant checking.
- Periodically the committee has to visit the canteen and interact with the Manager
- Collect the feedback from the students and faculty once in a month.
- Committee has to give recommendations to improve the quality of the food and the conditions in and around the canteen.
- The Canteen committee has to submit the report every month to the GRC Coordinator.

To resolve the issue of the bus facility in Rangasamudram route, the committee opined the purchase of a new bus and also recommended to extend the route bus till Rangasamudram.

The following suggestions of the GRC Committee have to be strictly adhered to hereafter.

Signatures of the committee members:

1. Dr. C. Kamal Basha, Vice Principal - Administration	Coordinator
2. Mrs. U. Vijaya Lakshmi- IRO - Senior Manager	Member
3. Mrs. M. Pratibha - SAO -Admin - GAD	Member
4. Mr. R. Sudhakar -Manager Inventory	Member
5. Mr. Y. Pradccp Kumar- Asst. Professor- ECE	Member

To  
The principal,  
MITS  
Angallu.

Sub :- Complaint regarding quality of  
Canteen food.

Respected Sir,

~~I am~~ <sup>we</sup> we are writing to bring to  
Your attention an issue regarding the quality  
of food provided in the canteen.

From last few days, we observed a lack  
of quality and decline in the quantity of  
food served in the canteen. This is not only  
dissatisfying but also concerning as it directly  
affects the health and well-being of the  
students and staff.

We kindly request that you look into  
this matter promptly and take necessary  
actions to address the issues raised.

Sincerely,

Angallu,

17-8-2023.

To,

The Principal,

Maclanapalle Institute of Technology & Science,

Angallu.

● Sub :- Providing for bus facility.

Respected Sir,

As we are from Rongasamudram Students.

There is no proper bus facility to Rongasamudram  
Route. Please provide a bus for Rongasamudram to

MITS College.

Thanking you Sir,

Yours's obediently,