

MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE, MADANAPALLE
GRIEVANCE REDRESSAL COMMITTEE
CONSOLIDATED REPORT ON GRIEVANCES
FROM THE ACADEMIC YEAR 2021-22 TO 2024-25

Academic Year	Grievances Registered	Grievance Redressed	Grievances pending
2024-25	03	03	0
2023-24	07	07	0
2022-23	02	02	0
2021-22	-	-	-


Co-Ordinator

GRC, MITS

MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE, MADANAPALLE

GRIEVANCE REDRESSAL COMMITTEE

CONSOLIDATED REPORT ON GRIEVANCES

ACADEMIC YEAR 2024-25

Academic Year	Grievances Registered	Grievance Redressed	Grievances pending
2024-25	03	03	0


Co-Ordinator

GRC, MITS

MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE, MADANAPALLE
GRIEVANCE REDRESSAL COMMITTEE

DESCRIPTION OF GRIEVANCES FOR ACADEMIC YEAR 2024-25

S.No	Academic Year	Nature of Complaints	Raised by & Date	Resolved Date
1	2024-25	Complaint on Dr. Rammanohar, Asst. Prof, Dept. of English & Foreign Languages	Staff 06.09.2024	10.09.2024
2	2024-25	Complaint on 2 Mechanical Engineering Students	HoD- Mech Dept. 23.12.2024	27.12.2024
3	2024-25	Wrong distribution of Question Paper	CoE 02.01.2025	03.01.2025


Co-Ordinator

GRC, MITS

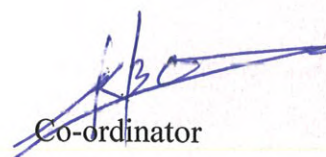
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GRIEVANCE REDRESSAL COMMITTEE

CONSOLIDATED REPORT ON GRIEVANCES

FROM THE ACADEMIC YEAR 2021-22 to 2023-24

Academic year	Grievances Registered	Grievance Redressed	Grievances pending
2021-22	-	-	-
2022-23	02	02	0
2023-24	05	05	0



Co-ordinator

GRC, MITS

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GRIEVANCE REDRESSAL COMMITTEE

CONSOLIDATED REPORT ON GRIEVANCES

ACADEMIC YEAR 2023-24

Academic year	Grievances Registered	Grievance Redressed	Grievances pending
2023-24	05	05	0


Co-ordinator

GRC, MITS

MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE, MADANAPALLE
GRIEVANCE REDRESSAL COMMITTEE

DESCRIPTION OF GRIEVANCES OF ACADEMIC YEAR 2023-24

S. No	Academic year	Nature of complaints	Raised by & Date	Resolved Date
1	2023-24	Quality of food in the canteen	Students & Staff 10.05.2023	21.08.2023
2	2023-24	Bus facility for Rangasamudram Route	Students & 17.08.2023	24.08.2023
3	2023-24	Internet Connectivity Issues for II & III Year students	Students & 13.02.2024	19.02.2024
4	2023-24	Inclusion of Delivery Expenses in Medical Insurance for faculty	Staff & 15.12.2023	21.02.2024
5	2023-24	Misbehaviour of Mr. V. V. Santhosh Kumar- Placement officer	Students & 11.03.2024	12.03.2024


Co-ordinator

GRC, MITS



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MITG/GRC/2023-24/03

Date: 12-03-2024

CIRCULAR

This is to inform that, all the members of Grievance Redressal Committee are requested to attend the meeting scheduled to be held on March 14th 2024 i.e., Monday at 04:00 PM in Board Room.






Agenda of the Meeting:

- Confirmation of Minutes of the Previous Meeting
- Presentation of report of the actions taken after Previous meeting
- To hear and address the Grievance received from the students against Mr. V.V. Santosh Kumar, Asst. Professor, on 11th March 2024


Coordinator - GRC

Copy to:

1. Dr. C. Yuvaraj, Principal
2. Dr. S. Shanmuga Priya, Associate Professor
3. Dr. K. Chandra Mohan, Associate Professor
4. Ms. T. Shravya, Student
5. Dr. C. Kamal Basha, Vice Principal - Administration

Chairperson 
Member 
Member 
Member 
Coordinator -GRC 

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Grievance Redressal Committee

Minutes of Meeting Held on 14.03.2024

With reference to Circular MITS/GRC/2023-24/03 dated on 11th of March 2024, a meeting was held on 14.03.2024 with all the members of the Grievance Redressal Committee.

Members Present:

S.No	Member Name	Designation	Role in the Committee
1.	Dr. C. Yuvaraj	Principal	Chairperson
2.	Dr. S. Shanmuga Priya	Associate Professor	Member
3.	Dr. K. Chandra Mohan	Associate Professor	Member
4.	Ms. T. Shravya	Student	Member
5.	Dr. C. Kamal Basha	Vice Principal – Administration	Coordinator

Having received complaint from the students and placement team against **Mr. V. V. Santosh Kumar, Asst. Professor, MBA Dept, and as per the report submitted by the Enquiry Committee, concluded as given below:**



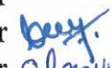


- **Mr. V. V. Santosh Kumar, Asst. Professor, MBA Dept. may be terminated with immediate effect.**


Coordinator – GRC


Chairperson – GRC

Signatures of members present:

1. Dr. C. Yuvaraj, Principal
2. Dr. S. Shanmuga Priya, Associate Professor
3. Dr. K. Chandra Mohan, Associate Professor
4. Ms. T. Shravya, Student
5. Dr. C. Kamal Basha, Vice Principal - Administration

Chairperson 
Member 
Member 
Member 
Coordinator – GRC 

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Grievance Redressal Committee

Action Taken Report

Grievance Redressal Committee Meeting was held on 14.03.2024. Based on the Report and the recommendations of The Enquiry Committee, **Mr. V. V. Santosh Kumar, Asst. Professor, MBA Dept.** is terminated from the services with immediate effect.


Coordinator - GRC

Date: 11 Mar, 2024

Place: Angallu

TO
The principal,
MITS college,
Madanapalle.

To.
VP (Admin) / GRC
11/3/2024

From

[Redacted]
IIIrd Btech CSE,
MITS college,
Madanapalle.

Sub: Regarding Misbehaviour of Mr. V.V. Santosh Kumar.

Respected sir,

I am a student of 3rd year btech CSE bearing roll no [Redacted]. I am writing this letter to you to bring your attention on a serious concern that I have regarding behaviour of Mr. V.V. Santosh Kumar, placement officer who is mentoring us for placements. He has been displaying inappropriate behaviour towards me that made me feel distressed and uncomfortable. He is also asked me to come to Madanapalle along with him on holiday to which I refused. On 5th and 6th March 2024, his behaviour towards me was physically very inappropriate. This behaviour is unacceptable by any student.

As a student I address this issue to you to take immediate action towards him.

Thank you

Yours Sincerely,

[Redacted]
IIIrd CSE A.

Date: 11 Mar 2024

Place: Angalla

To
The principal,
MITS college,
Madanapalle

From

[Redacted]
IIIrd Btech CSE,
MITS college,
Madanapalle,

Sub: Regarding Inappropriate behaviour of Mr. V. Santosh Kumar

Respected Sir,

I am a student of 3rd year btech cse bearing roll No [Redacted]. I am writing this letter to you to bring your attention on a serious concern that we are uncomfortable with the behaviour of Mr. V. Santosh Kumar who is our mentor for training. His behaviour during the mentor sessions was inappropriate. (Holding hands, Putting arms around shoulders and waist). I kindly request you to take action on this matter.

Thanking You Sir,

Yours Obidently,

Signature [Redacted]

[Redacted]
[Redacted]
CSE-D

Date: 11 Mar 2024

place: Angalla

To

The principal,
MITS college,
Madanapalle.

From

[REDACTED]
III, Btech, CSE-D,
MITS college,
Madanapalle.

Sub: Regarding Misbehaviour of Mr. V.V. Santhosh Kumar Sir.

Respected Sir,

I am [REDACTED] Roll no [REDACTED] III - CSE-D. I'm writing to you to bring your attention on a serious concern that I had regarding the behaviour of Mr. V.V. Santhosh Kumar Sir, who is our placements mentor. He's been displaying inappropriate behaviour towards me which I am not comfortable with. He pushed me with his hands twice on my shoulders and kept his hands on my thighs which I found to be inappropriate for a faculty to do so.

So, I request you to kindly look into the matter.

Thanking you

yours obediently,

[REDACTED]
III - CSE-D.

Signature [REDACTED]

Angallu

11-03-2024

To
The Principal,
MITS,
Angallu.

Subject: Formal Complaint Against Placement Officer(Dr. V. V. Santosh Kumar) - Incident on
March 5, 2024 & March 6, 2024

Respected Sir,

I hope this letter finds you well. I am writing to bring your attention a concerning incident that occurred during recent training session at the placement cell in our institution.

On 5th March 2024 & 6th March, 2024, I experienced inappropriate behaviour (Physically Harassed) from the Placement Officer (Dr V. V. Santosh Kumar), which left me feeling deeply uncomfortable and violated. The behaviour exhibited during the training session was unacceptable and constituted harassment.

Thank you for your understanding, and I trust that you will take the appropriate steps to uphold the values and standards of our educational institution.

Thank you Sir!

Sincerely,

[Redacted Signature]

[Redacted Name]

CSE-Data Science

To

Date: 11/03/2024

The Principal,

Madanapalle Institute of Technology & Science,

Angallu, AP

Sub: Complaint against Mr. V. V. Santosh Kumar for inappropriate behaviour towards female students

Respected Sir,

With utmost respect and humble submission, I would like to bring to your kind notice that the Training and Placements cell of our institute has initiated mentoring sessions with each individual from the cell mentoring around 10-15 students.

Sir, I am proud of our institution for inculcating ethical and moral values among students along with elevated standards of learning. However, despite the ethical, humane and moral standards of our institution, I noticed one of our colleagues intentionally violating the code of our institution. I, in the capacity of Placements Officer and Training Incharge came across a grave incident during my visit to one such mentoring session taken by Mr. V. V. Santosh Kumar.

On 6th March'24, at around 5:30 PM, I noticed that a few female students were engaged in some training task in EB-101A. Upon observing, I found Mr. V V Santosh Kumar sitting very close with a girl in an inappropriate way and was playing with her Identity Card which was at her belly. I intervened in the session; however, Mr. Santosh orchestrated the situation spontaneously so that everything would appear normal. Later that day, I spoke to the concerned students and learnt that his behaviour is physically very inappropriate towards our female students.

I am shaken by the sight of such a scene in our institution and want this to be brought to light. It's a humble request sir to please take necessary action in this regard on behalf of all the female students of our institution.

Thanking You Sir

Yours Faithfully,




Placement Officer

MITS, Angallu



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MITS/GRC/2023-24/02

Date: 30-01-2024

CIRCULAR

This is to inform that all the, members of Grievance Redressal Committee are requested to attend the meeting scheduled to be held on 3rd February, 2024 i.e., Thursday at 03:00 PM in Board Room.

Agenda of the Meeting:

- Confirmation of Minutes of the Previous Meeting
- Presentation of report of the actions taken after Previous meeting
- To hear and address the Grievances received from the students on
 1. Internet Connectivity Issues from 2nd & 3rd year Students and Faculty
 2. Coverage of Delivery Expenses in Medical Insurance Policy for Women faculty


Coordinator - GRC

Copy to:

1. Dr. C. Yuvaraj, Principal
2. Dr. S. Shanmuga Priya, Associate Professor
3. Dr. K. Chandra Mohan, Associate Professor
4. Ms. T. Shravya, Student
5. Dr. C. Kamal Basha, Vice Principal - Administration

Chairperson 
Member 
Member 
Member 
Coordinator-GRC 



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Grievance Redressal Committee

Minutes of Meeting Held on 03.02.2024

With reference to Circular MITS/GRC/2023-24/02 dated on 30th of January 2024, a meeting was held with all the members of Grievance Redressal Committee.

Members Present:

S.No	Member Name	Designation	Designation in Committee	Signature
1.	Dr. C. Yuvaraj	Principal	Chairperson	
2.	Dr. S. Shanmuga Priya	Associate Professor	Member	
3.	Dr. K. Chandra Mohan	Associate Professor	Member	
4.	Ms. T. Shravya	Student	Member	
5.	Dr. C. Kamal Basha	Vice Principal - Administration	Coordinator	

The committee has discussed with Head- IT and the tech support team extensively. The committee made an inquiry about the current internet speed and got to know that MITS has BSNL connectivity with 1Gbps dedicated leased line (1:1). It is brought to the notice that there are many interruptions for both students and faculty when more users go online, especially during the break timings and examination time. Therefore, the committee has recommended for the additional procurement of 1 Gbps internet connectivity in addition to the existing.

The committee has discussed with Senior Administrative Officer and HR department about the 2nd complaint. The request for **Inclusion of Delivery expenses** (for faculty) in STAR Medical Insurance has been thoroughly discussed and recommended to implement the same.

Coordinator - GRC

Chairperson - GRC

Signatures:

1. Dr. C. Yuvaraj, Principal
2. Dr. S. Shanmuga Priya, Associate Professor
3. Dr. K. Chandra Mohan, Associate Professor
4. Ms. T. Shravya, Student
5. Dr. C. Kamal Basha, Vice Principal - Administration

Chairperson
Member
Member
Member
Coordinator-GRC



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Grievance Redressal Committee

Action Taken Report

Grievance Redressal Committee Meeting was held on 03.02.2024. Based on the Report and the recommendations of the Enquiry Committee, the following actions have been taken.

1. Additionally, 1 Gbps internet connectivity in addition to the existing is procured. Airtel Broadband connectivity with 1400 Mbps (10 connections) in 2024 academic year is provided.
2. **Inclusion of Delivery expenses** (for faculty) in STAR Medical Insurance is recommended.


Coordinator - GRC

Date: 15-12-2023

To
The Principal
MITS, Madanapalle

Sir,

Sub: Inclusion of Delivery Expenses in Medical Insurance -
Request - Reg.

We as a Faculty Working in MITS, Madanapalle
requesting for the inclusion of delivery Expenses in the Medical
Insurance. This will be a great help to all of us.

Families will never forget this great support
of MITS; we request once again to consider our
requisition.

Thanking you

Best
Yours Sincerely,
MITS Staff

To,
Principal sir,
MITS,
Angalla

Subject: Reporting Wifi-Internet Services Issues.

Respected Sir,

I hope this message finds you well. I am writing to bring to your attention an ongoing issue that I have been experiencing with my internet connection.

As we are students at Madanapalle Institute of Technology and Science, we rely heavily on the internet for research, accessing course materials, and communicating with professors and peers. However, for the past few days, I have encountered frequent disruptions and slow speeds when trying to connect to the wifi.

Given the importance of a reliable internet connection for academic success, we kindly request that the IT department investigate this matter further and take any necessary steps to improve the stability and speed of the campus network.

We hope our concern will be investigated and look forward to this matter. Please resolve the internet connectivity issue on campus.

Sincerely,

M. Abhiram Reddy - 20691A2802

S. Sandeep - 20691A2861

Y. Mohan - 20691A2862

S. Karthik - 20691A2855

B. Baby - 20691A2809

Javan Kumar Reddy - 20691A2836

T. Gowtham - 20691A2842

L. Bhavani Shankar - 20691A2817

D. Aswini - 20691A2808

S. Chaitanya - 20691A2818

P. Faiz Anjum - 20691A2832

To
The Principal
MITS
Angallu

Subject: Regarding Internet connectivity Issues.

Respected Sir,

I am writing on behalf of the entire class to bring to your attention a pressing issue regarding the consistent poor internet connectivity we are experiencing.

As Students, we rely heavily on internet access for various educational purposes, including accessing course materials, and for research purposes. The current state of the internet connectivity is making difficult to fulfill these academic requirements.

We kindly request your immediate attention, and to rectify the internet connectivity issues faced by our class. Your prompt action in resolving this matter would greatly contribute to create a conducive learning environment for all students.

Thank you for your consideration and assistance in addressing this urgent matter.

Sincerely

R. Lakshmikanth - 20691A2879

S. Madan Mohan - 20691A2882

A. Poojitha - 20691A28B6

K. Poojitha - 20691A28B7

D. Mahesh - 20691A2884

S. Vasireddy - 20691A28A2

G. Nagaprasad - 20691A28A1

P. Jyothsna - 20691A2875

C. Jaya Deepika - 20691A2873

M. Neelima - 20691A28A7

From
CST-C
Final year.

To
The principal,
MITS.

Subject:- Regarding the Internet issues we are facing
inside the college premises.

Respected Sir.

We are final year students studying in the
branch of Computer Science and Technology. Inside the
college, we are facing difficulty to connect and use
our college Internet (Wifi) for making project works,
Reports etc. So please kindly consider our request
and provide the proper Internet connection.

Thanking You

Sincerely,

K. Swathi - 20691A28D8

G. Reddy Deepika - 20691A28G8

P. Shreya - 20691A28F6

N. Ruhi Taj - 20691A28E2

To
The Principal sir,
MITS,
Angallu.

Subject: Request for improvement of Internet connection
in the west block.

Dear Principal sir,

We are writing to address the ongoing issue of poor internet connectivity in the west Block. This issue is hindering our academic activities, causing disruptions in accessing online resources, attending virtual lectures and collaborating effectively. We urge you to take prompt action to improve the internet connection in the West Block to ensure a stable and reliable learning environment for all students and staff members.

Thank you for your attention to this matter.

21691A28E8 - M. Sai Sounya Reddy
21691A28J2 - V. Vyshnavi
21691A28E4 - P. Sai Kiran
21691A28E7 - P. Sai Rakshith,
21691A28G1 - G. Sireesha

Yours sincerely,
21691A28E2 - J. Ruthik
21691A28J1 - K. Vyshu.
21691A28J8 - T.R. Chandana
21691A28D8 - Reddy Sai
Verkata Ninay
21691A28F7 - S. Shahid

From
IInd year CST
To

The Principal sir,
MITS,
Angallu

Subject: Request for Improvement of Internet connection
in Westblock.

Dear principal sir,

We are writing this letter to address the issue of poor internet connectivity in westblock. The issue is impeding our academic activities and causing disturbance in accessing online resources, attending the virtual lectures and collaborating effectively. We request you to take an action to improve the internet connection in westblock to ensure the stable learning for all students and staff members.

Thank you sir

Yours sincerely,

22691A2808 - S. Akash Nair

22691A2805 - S. Akash Nair

22691A2817 - S. Akash Nair

22691A2814 - S. Akash Nair

22691A2809 - S. Akash Nair

22691A2856 - H. Gayathri

22691A2829 - S. Banukrishnan

22691A2863 - S. Heena

Date:

Angallu,

To,

Principal sir,

MITs

Angallu,

Subject: Reporting Wifi-Internet Services Issues.

Respected sir,

I hope this letter finds you well. I am writing to bring to your attention some ongoing issues we have been experiencing Internet connection (wifi) connectivity problem and we are reaching out to the principal sir in the hopes of finding a resolution.

The issues we are facing include frequent disruptions in wifi connectivity, slow internet speeds, and inconsistent performance and despite my best efforts to troubleshoot on my end. the situation has not improved.

I kindly request to the principal sir investigate these issues and take appropriate action to resolve them in a timely manner,

Thank you sir,

Your obediently,

23695A2813 - B. Prakash Royal.

23695A2819 - S. M. D. Zaid

22691A2810 - P. S. Thauria

22691A2818 - C. Venkateshwar

22691A2813 - R. Sreepatniseddy

2022-2023

Date:

Angallu.

From

III - CSE(A),

Madanapalle Institute of Technology & Science,
Angallu.

To

The Principal,

Madanapalle Institute of Technology & Science,
Angallu.

Respected Sir,

Sub: Requesting to upgrade the Internet Speed.

We are studying in III - CSE(A) section. The Internet speed in the college premises is very low, we are facing difficulties for accessing the internet to our laptops. Kindly resolve the issue by upgrading the speed of Internet.

Thanking you.

yours faithfully,

1. 20691A0525 - D. Deepika - D. Deepika
2. 20691A0556 - A. Kavya - A. Kavya
3. 20691A0548 - P. Hima Bindhu - Bindhu
4. 20691A0526 - T. Devesh - Devesh
5. 20691A0507 - M. Anjaneya Reddy - M. Anjaneya Reddy
6. 20691A0527 - D. Dilip Kumar Reddy - D. Dilip Kumar Reddy
7. 20691A0505 - S. Mohammad Umar - S. Mohammad Umar
8. 20691A0557 - S. Kethavi - S. Kethavi
9. 20691A0529 - L. Dinesh - Dinesh
10. 20691A0510 - T. Balaji - T. Balaji
11. 20691A0535 - M. Geetha Raji - M. Geetha Raji

Date: 2022-2023

From

III CSE - IOT

Madanapalle Institute of Technology and Science.

To The Principal

Madanapalle Institute of Technology and Science


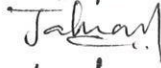

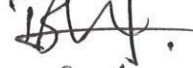

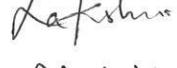
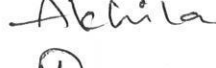


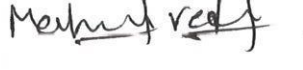
Respected Sir,

Sub: Requesting to solve Wifi issue — Reg.

We are unable to connect With Wifi. We request you to increase the access points in our West block.

Thanking You

Yours Faithfully

1. 20691A3509	P. Johnhyde	
2. 20691A3508	T.R. Jahnani	
3. 20691A3545	Y.V. Sai Bhavesh	
4. 20691A3542	G.V. Bhadrath Komar	
5. 20691A3541	N.V. Taruni	
6. 20691A3511	P. Lakshmi	
7. 20691A3522	P. Akhila	
8. 20691A3520	S. Parvath Kumar	
9. 20691A3533	P.G. Sneha	
10. 20691A3513	Yakshaswar Reddy	

2023 - 2024

Date:

Angallu.

From

III - CSE(C),

Madanapalle Institute of Technology & Science,
Angallu.

To

The Principal,

Madanapalle Institute of Technology & Science,
Angallu.

Respected sir,

Sub: Requesting to upgrade the Internet Speed.

We are studying in III - CSE(C) section. The Internet Speed in the college premises is very low, we are facing difficulty for accessing the internet to our laptops. Kindly resolve the issue by upgrading the speed of Internet.

Thanking you

Yours faithfully,

1. 21691A05E3 - D. Pavithra - D. Pavithra
2. 21691A05E0 - S. Pavani - S. Pavani
3. 21691A05D9 - K. Pavan - K. Pavan
4. 21691A05E5 - M. Sainikhi - M. Sainikhi
5. 21691A05E5 - A. Sandeep - Sandeep
6. 21691A05D8 - K. Akshith - K. Akshith
7. 21691A05A6 - V. Reddykumar - V. Reddykumar
8. 21691A05E1 - K. Pavani - K. Pavani
9. 21691A05E2 - V. Pavithra - V. Pavithra
10. 21691A05C1 - K. Ranjasee - K. Ranjasee

2023-2024

Date :

Angallu.

From

II CSE(B)

Madanapalle Institute of Technology and Science

To

The principal

Madanapalle Institute of Technology and Science

Respected sir,

Sub : Requesting to solve wifi issue - Reg.

We are unable to connect with wifi. We request you to increase the access points in our west block.

Thanking you

Yours faithfully

- ① 22691A0571 - V. Harsha - V. ~~Harsha~~
- ② 22691A0582 - K. Jahnvi - K. ~~Jahnvi~~
- ③ 22691A0583 - M. Jahnvi - M. ~~Jahnvi~~
- ④ 22691A0599 - M. Keerthana - M. ~~Keerthana~~
Evanjilun
- ⑤ 22691A0597 - V. Kathiyayani - V. ~~Kathiyayani~~
- ⑥ 22691A0586 - V. Nitya Santhoshini - V. ~~Nitya~~
7. 22691A0598 - D. Kavyasree - D. ~~Kavyasree~~
8. 22691A0582 - S. Meghana - S. ~~Meghana~~
- ⑨ 22691A0585 - V. Mahesh Kumar - V. ~~Mahesh Kumar~~
- ⑩ 22691A0575 - K. Hemant Babu - K. ~~Hemant Babu~~

Letter to the principal

13/03/2024,
Angallu.

To

The principal Sir,

Madanapalle Institute Of Technology & Science,
Madanapalle.

Subi- Complaining about the poor internet & wifi
connectivity - reg.

Respected sir,

I hope this letter finds you well. We are the
students from CST-B 2nd year. Over the past few
weeks, we are experienced significant difficulties with
the internet connection, resulting in disruptions to our
Studies and academic activities.

We hopefully request you sir, that the
college administration take immediate action to address
these issues and improve the internet connectivity
on campus.

Thanking you sir

Yours obediently,

22691A2892

22691A2886

22691A2889

22691A2898

22691A2885

22691A2896

22691A2886

22691A2881

22691A2893

22691A2870



MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE

(UGC - AUTONOMOUS)

Approved by AICTE, New Delhi and Affiliated to JNTUA, Anantapuramu

www.mits.ac.in www.mits.edu

OFFICE ORDER No: 26B — DATED: 04.08.2023

Reconstitution of Students Grievance Redressal Committee

The following Faculty and Students are hereby appointed as Student Counsellors with immediate effect. They shall counsel the Students related to Discipline, Attendance, Academic Performance, etc., and motivate them to become better citizen of the Country.

S. No	Name	Designation	Position
1.	Dr. C. Yuvaraj	Principal	Chairman
2.	Dr. C. Kamal Basha	Professor in EEE and Vice Principal – Administration	Member
3.	Mrs. U. Vijaya Lakshmi	Coordinator – IRO Cell & Student Counsellor	Member
4.	Dr. K. Dasthagiri Basha	Assistant Professor in MBA	Member
5.	Dr. N. Naveen Kumar	Assoc. Professor in MCA	Member
6.	Mr. Riyaz	Assistant Professor in EEE	Member
7.	Ms. M. Shruthi	III year Student – Dept. of ECE	Member
8.	Mr. Sai Sandeep	III year Student – Dept. of AI	Member

We wish them to be proactive and helpful to the Students.

To

Concerned Faculty

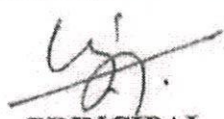
Copy to:

HoDs of the concerned departments

Soft Copy to: ED, VPs, Deans, All HODs, PAARC Cell, SAO (G), SMC

Copy submitted to:

The Secretary / Correspondent for information


PRINCIPAL
Principal
Madanapalle Institute of
Technology & Science
MADANAPALLE



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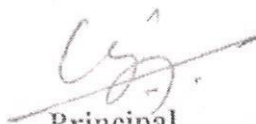
OFFICE ORDER No: 31 – DATED: 31.08.2023

Reconstitution of Canteen Committee

MITS gives top priority for hygienic food to be provided to the Students, Teaching and Non-Teaching staff members in the Canteen. To monitor the quality of food being served in the Canteen, a committee has been formed comprising of the following members:

S. No	Name	Designation	Chairman/ Member	Email Id
1	Dr. C. Yuvaraj	Professor & Principal	Chairman	principal@mits.ac.in
2	Dr. C. Kamal Basha	Vice-Principal Administration	Member	viceprincipaladministration@mits.ac.in
3	Mrs. M. Prathiba	Senior Administrative Officer (General)	Member	admin@mits.ac.in
4	Dr. Kusuma	Asst. Professor & Head (Data Science)	Member	dshod@mits.ac.in
5	Mr. Shiva	Site Engineer	Member	siteoffice@mits.ac.in
6	Mr. Ismail	AO-Planning & Development	Member	ismails@mits.ac.in
7	Mr. R. Sudhakar	Manager Inventory	Coordinator	sudhakarra@mits.ac.in

This committee will meet periodically to review the quality of hygienic food being served in the Canteen.


Principal
Principal
Madanapalle Institute of
Technology & Science
MADANAPALLE

To: The Concern Staff

Soft Copy to: ED, VP's, Deans, All HOD's, SHRM, PAARC Cell, SAO (G), SMC

Copy Submitted to: The Secretary & Correspondent for Information



MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE

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NBA Accredited - B.Tech. (CIVIL, CSE, ECE, EEE, MECH), MBA & MCA
<https://mits.ac.in/grc>



OFFICE ORDER – DATED: 18.08.2023

To

The GRC Coordinator
MITS
Madanapalle

Sub: Committee to investigate Complaints against the Quality of food in the Canteen & Bus facility for Rangasamudram route -on 17th August 2023

Having received a complaint from students and staff about the quality of food in Canteen and also extending bus facility for Rangasamudram route, the undersigned hereby constituted a GRC Committee to resolve the issues.


The committee comprises of the following members:

1. Dr. C. Kamal Basha, Vice Principal - Administration	Coordinator
2. Mrs. U. Vijaya Lakshmi- IRO - Senior Manager	Member
3. Mrs. M. Pratibha -SAO -Admin (GAD)	Member
4. Mr. R. Sudhakar - Manager Inventory	Member
5. Mr. Y. Pradeep Kumar- Asst. Professor- ECE	Member

The committee is further instructed to submit a report, after a thorough enquiry with the students and the staff to the undersigned at the earliest.

Copy to:

1. Dr. C. Kamal Basha, Vice Principal - Administration
2. Mrs. U. Vijaya Lakshmi- IRO - Senior Manager
3. Mrs. M. Pratibha-SAO –Admin-(GAD)
4. Mr. R. Sudhakar - Manager Inventory
5. Mr. Y. Pradeep Kumar- Asst. Professor- ECE


PRINCIPAL
Principal
Madanapalle Institute of
Technology & Science
MADANAPALLE
Coordinator
Member
Member
Member
Member

To
The Principal
Madanapalle Institute of Technology & Science

21-08-2023

Ref: Committee to investigate Complaints against the Quality of food in the Canteen & Bus facility for Rangasamudram route -on 17th August 2023

Submission of Report

On 21st August 2023, the five-member committee has thoroughly investigated the complaint that has come against the quality of food in the canteen.

Further, there is also a request to extend bus facility in Rangasamudram route.

In connection with that complaint and also the request for bus facility in Rangasamudram route, a Committee has been constituted to conduct an enquiry and also to resolve the bus issue to facilitate the students' commutation.

The committee follows:

1. Dr. C. Kamal Basha, Vice Principal - Administration	Coordinator
2. Mrs. U. Vijaya Lakshmi- IRO - Senior Manager	Member
3. Mrs. M. Pratibha SAO -Admn - GAD	Member
4. Mr. R. Sudhakar - Manager Inventory	Member
5. Mr. Y. Pradeep Kumar- Asst. Professor- ECE	Member

After discussing with the students and with faculty the committee has given the following suggestions to minimize the issues related to the canteen.

For improvement of food quality in the canteen the following suggestions are given:

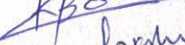


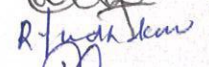

- To constitute a separate committee to monitor the food quality and also periodically to do the vigilant checking.
- Periodically the committee has to visit the canteen and interact with the Manager
- Collect the feedback from the students and faculty once in a month.
- Committee has to give recommendations to improve the quality of the food and the conditions in and around the canteen.
- The Canteen committee has to submit the report every month to the GRC Coordinator.

To resolve the issue of the bus facility in Rangasamudram route, the committee opined the purchase of a new bus and also recommended to extend the route bus till Rangasamudram.

The following suggestions of the GRC Committee have to be strictly adhered to hereafter.

Signatures of the committee members:

1. Dr. C. Kamal Basha, Vice Principal - Administration
2. Mrs. U. Vijaya Lakshmi- IRO - Senior Manager
3. Mrs. M. Pratibha - SAO -Admin - GAD
4. Mr. R. Sudhakar -Manager Inventory
5. Mr. Y. Pradccp Kumar- Asst. Professor- ECE

Coordinator 
Member 
Member 
Member 
Member 

To
The principal,
MITS
Angallu.

Sub :- Complaint regarding quality of
Canteen food.

Respected Sir,

~~I am~~ ^{we} we are writing to bring to
Your attention an issue regarding the quality
of food provided in the canteen.

from last few days, we observed a lack
of quality and decline in the quantity of
food served in the canteen. This is not only
dissatisfying but also concerning as it directly
affects the health and well-being of the
students and staff.

We kindly request that you look into
this matter promptly and take necessary
actions to address the issues raised.

Sincerely,

Angallu,

17-8-2023.

To,

The Principal,

Madanapalle Institute of Technology & Science,

Angallu.

Sub :- Providing for bus facility.

Respected Sir,

As we are from Rangasamudram Students.

There is no proper bus facility to Rangasamudram
Route. Please provide a bus for Rangasamudram to
MITS College.

Thanking you Sir,

Yours obediently,